



## Terms of Reference

# Plan International Ireland Programme Grant Evaluation – Global Citizenship Education Programme

Tender Main Facts Table	
Tender reference	<b>Plan International Ireland Tender for the Programme Grant Evaluation – Global Citizenship Education</b>
Tender launch date	<b>June 1<sup>st</sup> 2026</b>
Clarifications	To be submitted no later than the DATE to: <a href="mailto:Tenders.Ireland@plan-international.org">Tenders.Ireland@plan-international.org</a>
Contract Manager	Juliane Schmucker, Head of Programmes
Deadline for submission of offers	<b>June 19<sup>th</sup> 2026</b>
Submissions:	Tender submissions are to be submitted with the above reference and to: <a href="mailto:Tenders.Ireland@plan-international.org">Tenders.Ireland@plan-international.org</a>
Estimated date of award of contract(s)	<b>July 3<sup>rd</sup> 2026</b>

**Queries related to this tender must be addressed to:**

[Tenders.Ireland@plan-international.org](mailto:Tenders.Ireland@plan-international.org)

**Please include the tender reference above in all correspondence**

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## 1. INTRODUCTION

Plan International Ireland is requesting applications from individuals or groups for the evaluation of Plan International Ireland's (PII) Global Citizenship Education (GCE) programme, funded by Irish Aid as part of Ireland's Civil Society Partnership for A Better World (ICSP).

**Deadline for applications is June 19<sup>th</sup> 2026.**

## 2. BACKGROUND INFORMATION ON PLAN INTERNATIONAL IRELAND

Plan International strives to advance children's rights and equality for girls all over the world. As an independent development and humanitarian organisation, we work alongside children, young people, our supporters and partners to tackle the root causes of the challenges facing girls and all vulnerable children. For over 80 years we have been building powerful partnerships for children, and we are active in over 8 countries.

Established in 2003, PII supports Plan's work worldwide, adding value in a number of specialised areas: education, protection, inclusion and emergencies, with a particular focus on West Africa. Funding is received from a variety of sources including through the public via child sponsorship, individual giving, Irish Aid, EU, trusts, foundations, trade unions and corporate firms.

PII and Irish Aid are working in partnership to achieve the common vision of a world in which all children realise their full potential. Irish Aid funding through ICSP for GCE contributes to this objective.

## 3. OVERVIEW OF PLAN INTERNATIONAL IRELAND'S GCE PROGRAMME

PII's **GCE** Programme works to tackle the root causes of injustice and inequality, globally and locally.

PII is committed to supporting the goals of Irish Aid's GCE Strategy and in line with the approach to life-long learning, the programme outcomes are organised by formal, non-formal, and informal education. The Programme Impact is that "Young people and teachers from diverse backgrounds engage with global citizenship education, enabling them to raise awareness of global justice issues and take action both locally and globally." We work with teachers and young people to strengthen values such as diversity, inclusion, and solidarity, increasing their overall understanding of global justice issues and supporting the development of a shared ownership of Ireland's aid programme. Professional development skills and cross-cultural learning are critical enablers, allowing young people and teachers to become lifelong learners, cascading their knowledge to their peers and students. The programme is underpinned by an emphasis on digital innovation to expand the breadth and depth of our impact.

## 4. SPECIFICATION AND SCOPE OF REQUIREMENTS

The evaluation will review Stream 4 (GCE) of Plan International Ireland's ICSP Programme.

The evaluation will cover all the expected results as outlined in the programme documents and detailed in the annual work plans during the period from 1st January 2023 to the time of the evaluation. All the programme result areas, outcomes and activities stated in the Programme Results Frameworks will be assessed.

The overall purpose of the evaluation is to contribute to shared learning and provide accountability to partners, beneficiaries and donors. It will identify lessons learned and make

recommendations to guide and inform future similar projects and programmes. The evaluation should go beyond documenting outputs to analyse the extent to which intended outcomes were achieved and assess the relative effectiveness of different programme approaches in contributing to these outcomes.

The evaluation will assess the performance of the GCE programme against key parameters – including the Results Framework, timelines of activity implementation, strengths and weaknesses with an analysis that will facilitate extracting lessons and best practices for the future. Applicants will assess both programmes against the OECD DAC criteria of **relevance, effectiveness and sustainability** and assess compatibility with the Project Cycle Management guidelines.

#### 4.1 Core evaluation criteria for the GCE Programme:

1. To what extent have the intended outcomes of the GCE programme been achieved?
  - 1.1. Does the GCE programme engage young people and teachers from diverse backgrounds and enable them to raise awareness of global justice issues and take action both locally and globally?
2. Which programme approaches (e.g. youth-led advocacy, workshops, partnerships, campaigns) were most effective in achieving these outcomes, and in what contexts?
3. What factors enabled or limited the effectiveness of these approaches?
4. Organisational approach and Best Practice
  - 4.1. Does PII work strategically within the GCE sector in Ireland, e.g. active membership of IDEA, adherence to IDEA Good Practice Guidelines, and work in collaboration with other GCE practitioners in Ireland including through networks/consortia?
  - 4.2. Are resources developed and content created in line with the [www.developmenteducation.ie](http://www.developmenteducation.ie) resource development guidelines and the Dochas Code of Good Practice?
5. Context Analysis and Targeting
  - 5.1. Is there clarity on which specific audiences are being targeted, and on how activities are being differentiated to respond to their specific needs?
6. Evidence of Change and Sustainability
  - 6.1. Is evidence provided on how the programme has sustained impact, including by facilitating critical thinking and deeper engagement, and encouraging supporters to engage in continued action?
  - 6.2. What evidence exists of changes in knowledge, attitudes, behaviours, or actions among participants and to what extent can these changes be attributed to specific programme strategies or interventions?
  - 6.3. What lessons can be drawn about which strategies are most effective for GCE programming in the Irish context?

## 7. Results-Based Management

- 7.1. Has PII appropriately tracked and reported on the programme's progress, including monitoring changes in the knowledge, attitudes and behaviour of target groups as outlined in the Results Framework?
- 7.2. Is the Results Framework aligned to Irish Aid's GCE Strategy, and annual reporting has provided sufficient information to report against Irish Aid's stated outcome of increased reach, accessibility, quality and effectiveness of GCE in Ireland?

## 5. OVERVIEW OF REPORT

Both the **Draft Evaluation Report** and the **Final Evaluation Report** shall be submitted with the following structure:

### 1. Executive Summary

A succinct, to the point Executive Summary, no more than two pages; focusing on the key purpose or issues of the evaluation, outlining the main points of the analysis, and clearly indicating the main conclusions, lessons learned and specific recommendations for the GCE programme.

### 2. Body of the report

The report will comprise of the GCE programme evaluation.

An elaboration of the points listed in the Summary. It will include references to the methodology used for the evaluation and the context of the action. In particular, for each key aspect (relevance, effectiveness and sustainability). Lessons learned (operational and developmental) should be incorporated.

### 3. Conclusions and Recommendations

Recommendations should be as realistic, operationally sound and pragmatic as possible. The final report should include a clear analysis of outcome achievement and a comparative assessment of the effectiveness of different programme strategies, highlighting key lessons for future GCE programming.

### 4. Annexes

- Terms of Reference
- Programme Performance Matrices
- List of Persons consulted
- Literature

## 6. TIMEFRAME

The evaluation will be carried over approximately 7 working days in July or August 2026. Proposed activities include:

- 1-day desk review of proposals and reports to date;
- 1-day review of resources and other relevant material;
- 2-days of meetings with relevant staff and stakeholders;
- 2-days preparation of draft report;
- 1-day for edits and final evaluation report.

## 7. REQUIREMENTS AND SELECTION CRITERIA

The following are the essential qualification requirements for the evaluation consultant(s):

- Advanced University Degree in education or public engagement or related field;
- Excellent understanding of global citizenship education and youth engagement
- Extensive experience in the evaluation of GCE and/or programmes;
- Knowledge of Irish Aid programming;
- Fully conversant with the principles and working methods of project cycle management;
- Full working knowledge of English and excellent report writing skills;
- Excellent inter-personal communication skills including experience of facilitation and presentation;
- Understanding of key safeguarding issues relevant to the assignment.

### 7.1 Application Requirements

**Applications should clearly lay out the experience of the consultant in terms of essential and preferred criteria where possible.**

- Cover letter: A short (maximum one page) letter addressing the evaluation criteria;
- Detailed curriculum vitae;
- At least 2 references from organisations for whom you have carried out similar work;
- Examples of recent previous evaluations undertaken;
- Technical Proposal (maximum one page) interpreting the understanding of the ToR;
- An approximate timeline for the work (based on timeline above);
- The financial proposal should:
  - Provide cost estimates for services rendered including daily consultancy fees related to the consultant(s) who will take part in the evaluation of the GCE Programme.
  - Include all expenses (stationery, and supplies) related to the assignment;
  - Include all expenses related to dissemination of reports to PII.

The contract shall be awarded on the basis of expertise and experience as well as cost and adherence to necessary time frame. The applicant must be available to begin the evaluation in July or August 2026.

**The deadline for all applications is June 19<sup>th</sup> 2026**

Applications should be submitted to [Tenders.Ireland@plan-international.org](mailto:Tenders.Ireland@plan-international.org)

**OR**

Posted in a sealed envelope and should be addressed as follows;

To the GCE Final Evaluation Tender Committee

Plan International Ireland

11 Harrington Street

Dublin 8, D08 EK7D,

Ireland